

Keinton Mandeville Parish Council

Minutes of a meeting held on
Tuesday 5 January 2021 at 7.30 p.m. via zoom

Present: Tom Ireland TI, Trevor Ryder TR, Chris Lane CL, Chris Calcutt CC, Scott Fischer SF, Kevan McHale KH,
 In attendance: Tony Capozzoli TC, Charlie Hull CH, Sue Graham (Clerk) 1 member of the public.

Public session

Tony Capozzoli and Charlie Hull reported the following:

TC

- Query raised at previous meeting re local plan: it has been confirmed that the local plan is now operational with an adequate housing supply.
- All area meetings have been cancelled.
- SSDC has employed a consultant to look at the problems associated with phosphates and nitrates and the sewage system. In the meantime planning decisions are backing up.

CH

- SWP will be rolling out new blue bag recycling scheme and reducing bin collections to three weekly frequency - PC encouraged to welcome SWP to a meeting.
- SSDC transformation strategy has redeployed significant numbers of staff to covid related health and wellbeing roles.

1.0	Apologies. Apologies were received and accepted from Jean Maynard, Helen Beal, Richard Sutton and Dean Ruddle
2.0	Declarations. There were no declarations
3.0	Minutes of last meeting 1 December 2020 A correction was proposed for item 8 Highways: Traffic Survey Report, to read: It was agreed to accept the quote from Tracsis for a report with video data, analysis <i>and recommendations</i> . Resolved: It was proposed and unanimously agreed to approve the minutes with the above amendment as a true and correct record of the meeting held.
4.0	Matters arising from the minutes not covered by items on this agenda. Item 14 social media / website. Councillors to email a photo to the clerk for the website. Item 8 Highways traffic survey report: It was agreed to delay this until after traffic had returned to normal after the lockdown period.
5.0	Planning. Consider the following applications: 20/03300/FUL Demolition of a barn with prior approval consent to convert to three dwellings, and replace with three new detached dwellings. Barn at Thistledown Farm Common Lane Keinton Mandeville. Parish: The Charltons Parish Council. KMPC had been invited to comment as an adjacent parish. The chair explained the application. Permission existed under permitted development rights to convert the barn into three dwellings. This application sought to improve the design. Comments were invited and made as follows: <ul style="list-style-type: none"> • Cannot be seen from the road therefore no objections • The junction with the A37 from which vehicles would access these houses would benefit from improvement (when joining the A37 from Common Lane.) • There would need to be a condition for construction traffic not to access the development site via Keinton Mandeville village but only directly from the A37. Resolved: It was proposed and unanimously agreed to recommend approval with a condition for construction traffic to enter directly from the A37.
5.1	Determination of Planning. The following notice was received: 20/02599/S73 Application to vary condition 2 (approved plans) of planning approval 19/01648/FUL to allow small alterations to original planning design, additional ancillary lean-to extension, changes to internal layout and repositioning of garage further back on the site. - Land OS 4800 Church Street Keinton Mandeville. Application permitted with conditions
5.2	Other planning matters. The phosphates and nitrates sewage issues continued to impact on determination of planning applications.
6.0	Environment Champion Update.

	TR reported that work was ongoing to create a village environmental action group and there would be more information at the next meeting.	
7.0	<p>Finance and Payments (RFO – Clerk) It was resolved and unanimously agreed to approve the following payments:</p> <p>Payments</p> <p>Salaries December £261.72 NEST Pensions Direct Debit £ 19.53 HMRC £ 0.80 Maintenance Glasdon UK Bin Lids £302.11 Tracsis Traffic survey report £2775.00 The above payment was delayed pending the end of lockdown as per Item 4: Matters Arising above</p>	
7.1	Receipts. £1.11 bank interest	
7.2	<p>Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. The accounts for month 8 and 9 2020-21 were reviewed as the bank statements had not been received in time for the previous meeting. The balance at the end of October was £44,359.10. Payments in November and December totalled £4522.34 and receipts were £1,348.95 The balance was £41,185.71. The bank statements showed a balance of £42,989.02. There were three outstanding cheques: SALC, BSD preschool grant, PSA Grant, GB sport and leisure £1803.31. With these taken into account the balance was: £41,185.71</p> <p>7.2.1 Receive mid year internal audit report. The clerk reported that Helen Hashmi had checked the accounts, there were no issues and nothing to report.</p>	
7.3	<p>Other finance matters Consider the following and agree any actions arising Budget 2021-22: consider and agree budget and agree precept request to submit to SSDC. The budget for 2021-22 was discussed line by line in detail with reference to:</p> <ul style="list-style-type: none"> • Receipts and payments during previous financial years and specifically expenditure during 2020-21 • Likely increases for essential expenditure especially the maintenance budget line. • Likely increase in grant requests given the inability of local groups to fundraise during 2020-21. This would need to be considered alongside the rules for s137 expenditure. • Maintenance of adequate reserves <p>Further discussion took place around specific budget lines, and earmarked reserves including:</p> <ul style="list-style-type: none"> • Parish projects – village hall extension, highway improvement scheme and flashing speed signs were likely to require substantial funding and it would be wise to maintain the reserve for this as well as any other emerging parish projects. • Play equipment / street furniture maintenance and replacement. The cost of replacement play equipment was discussed and it was agreed that the reserve for maintenance and replacement was necessary given the age of the items and the significant cost • The need to start to rebuild a reserve for future elections. <p>A calculator had been received from SSDC to show the impact of a rise in the precept, and the budget was considered in view of this. It was agreed to maintain reserves of £36278 (this included ring fenced cil and additional reserves as discussed above.) Taking account of anticipated receipts and the required budget, a precept request of £18,300 was agreed. This resulted in a small (0.45%) decrease in the charge to the tax payer. RESOLVED: It was proposed and unanimously agreed to request a precept £18,300</p>	
7.4	Grant requests. Receive grant requests including requests from outside the village. There were no grant requests.	
8.0	<p>Highways. Update / Items to report. Blocked drains Barton Road / Peacock Hill; Babcary Lane Notice of Temporary Road Closure: ttro406656SS - BT - Church St & Combe Lane, Keinton Mandeville. 27th January 2021 and last for 3 days to enable USL to replace 3 BT telegraph poles. SIS update – Reservations about the scheme were noted but it was agreed to support Highways public consultation on the SIS.</p>	

	<p>Flashing Speed Indicator devices. The memorandum of understanding was considered, this agreement was required before flashing speed signs could be installed. It was noted that SALC had confirmed that other parishes had signed this without problems. Resolved: It was proposed and unanimously agreed to sign the memorandum.</p> <p>Highways, traffic issues group.</p> <p>KM reported that a highways / traffic issues had been set up. Members: Kevan McHale (PC lead) Chris Calcutt (PC) John Walker (Community Speedwatch Lead) and Tony Elbourn (High Street resident) The first meeting had taken place and concerns raised included:</p> <ol style="list-style-type: none"> 1. Speeding on Queen Street 2. HGVs using Queen Street and Common Lane 3. Parking on pavement on Queen Street 4. HGVs and speeding on High Street and related noise issues. <p>And responses to these issues:</p> <ol style="list-style-type: none"> 1. John Walker would lead on setting up a community speedwatch group - the police had advised this was on currently on hold due to covid lockdown. The PC appreciated efforts to establish the community speed watch group, it would provide useful data and would show strength of feeling in the village – it was hoped that residents who had previously expressed concerns about speeding would be willing to volunteer for this. 2. The weight limit applied only to Queen Street and not Common Lane – and even this could not be enforced. 3. Parking on the pavement was not illegal unless causing an obstruction and it was unlikely that this would be enforced. A note would be put in the parish magazine asking for members of the public to consider pedestrians and refrain from parking on the pavement. 4. Approval of a TRO to impose a 7.5 tonne limit along the B3153 would be highly unlikely. It had been noted that the quoted study in the SIS scheme was a Highways Agency, not a local authority document, and as such it was not applicable to settlements of less than 10,000 people. In the absence of a more appropriate study it was difficult to challenge this, this would be considered at a future meeting. The possibility of requesting a noise survey from environmental health was considered. Councillors noted that with SSDC staff were being redeployed due to Covid this would be looked at later in the year.
8.1	<p>Parish Paths. Update / items to report.</p> <p>Many parish paths muddy, including Lakeview to Church Street footpath. The clerk was asked to contact the RoW officer about maintenance responsibilities.</p> <p>Finger post broken on footpath from Coombe Hill to Furze Cottage. TI would look at this.</p> <p>Someone had been riding a horse along the footpath between Common Lane and Babcary Lane. This was making conditions difficult for walkers.</p>
9.0	<p>Happy Tracks / Skatepark</p> <p>Receive inspection report – there were no new items to report</p> <p>Consider purchase of new bin. Resolved: It was proposed and unanimously agreed to buy a new bin for the skatepark.</p>
10.0	<p>Maintenance.</p> <p>Consider and agree requirements. There were no new tasks.</p>
11.0	<p>Christmas Tree - arrangements to take down. It was confirmed that the tree had been taken down. The PC was grateful to Richard Sutton and family for putting up and taking down the tree.</p>
12.0	<p>Broadband Provision in Keinton Mandeville – update. Richard Culley had reported that he had another call scheduled with Openreach on 11th January from which there would hopefully be an update on final costs and voucher scheme. Openreach had just recently started pledges for voucher registrations in Compton Dundon for a separate scheme, so he was hopeful that Keinton would be following the same route shortly.</p>
13.0	<p>Village Hall Report. CC reported the following</p> <p>No groups were allowed to meet in the hall at present</p> <p>Plm’s takeaway was still in operation</p> <p>The AGM would be taking place on 20th January 2021 and this would be published on the village hall website.</p>
14.0	<p>Correspondence. Receive the following correspondence and agree any actions arising:</p>

	Rural Transport strategy consultation - This call for evidence sought views and evidence from all those with an interest in rural transport. It was noted that this was a national consultation and that SSDC would be responding. It was not considered necessary for the PC to respond.
15.0	Correspondence. Circulation. The following had been circulated either by email or in hard copy during December: SCC corona Virus advice / updates, SWP briefings, SSDC corona virus advice / updates, One Somerset – Final Business Case, Provisional Local Government Finance Settlement, Covid vaccination programme volunteers request, SALC training courses, CPRE newsletter, St Margaret’s Hospice Newsletter.
16.0	Parish Magazine Items for inclusion in the February / March edition Small improvement scheme Speedwatch Parking on pavement
17.0	Future agenda Items Appropriate way to thank previous website builder.
18.0	Any other reports. There were no other reports
19.0	Date of next meeting. 2 February 2021.